

LOUGHBOROUGH UNIVERSITY

Library Users' Committee

Minutes of the meeting of the Committee held on 28 May 2008.

Mr G Murdock (Chair)

Prof A S Alexandrov (abs)	Dr J Lawrence
Ms P Alfrey (abs)	Dr J Millett (abs)
Dr S M Allin (abs)	Mrs M D Morley
Mr W Chen (abs)	Dr A O'Brien
Dr D S Coates	Dr T Ryley
Ms S Driscoll (abs)	Dr A Salagean (abs)
Dr M A Evans (abs)	Mr R D Seager
Dr B Ferrett	Dr G Shama (abs)
Dr J Fitzpatrick (abs)	Dr I Varela-Silva (abs)
Prof N A Halliwell (abs)	Dr L Webb
Dr R J Heath (abs)	Dr M Webber (abs)
Dr E Hunsicker (abs)	

In attendance: Jeff Brown and Kelly Friend.

1. Apologies

Apologies were received from Ms Driscoll, Dr Evans, Dr Fitzpatrick, Dr Hunsicker, Dr Millett, Dr Salagean, Dr Shama and Dr Varela-Silva.

2. Minutes

The minutes of the meeting held on 20 February 2008 were confirmed.

3. Matters arising

There were none.

4. Library budget 2008-2009

4.1 The budget submission and outcome were noted.

Of the additional £1m requested for electronic information resources, £100k was allocated. It was agreed that this will be used to purchase key publisher deals and e-journal packages, and the Library will endeavour to ensure all departments benefit from the purchases. LLOs will speak to their departments and feedback purchase recommendations to Jeff Brown within the next month.

The Committee thanked the Librarian for her work in securing the budget and additional funding.

4.2 The proposed charges were noted and agreed.

5. Information resources in academic departments

The value of an audit into resources held within academic departments, in order to be able to see the totality of information resources available to staff and students, was discussed.

It was agreed that the Librarian would write to all LLOs, asking whether there are significant resources in their departments, and who has access to such resources.

6. Materials fund allocation methodology

The methodology currently used to determine allocation will continue. Jeff Brown will contact LLOs with the library use index data.

7. Librarian's report

Noted.

Graham Murdock commended all Library staff on their efforts in the tagging of book stock as part of the RFID implementation.

8. Service level agreement, 2008-2009

Approved.

9. Operational plan, 2007-2008

Noted.

10. Election of Chair, 2008-2009

Mr Rob Seager was confirmed as Chair for 2008-2009.

The Librarian and Committee thanked Graham Murdock for his help and support as Chair over the past three years.

11. Any other business

There was none.

12. Date of next meeting

The next meeting will be held on Wednesday 22nd October at 1pm in Library Training Room 1.