

LOUGHBOROUGH UNIVERSITY

Library Users' Committee

Minutes of the meeting of the Committee held on 23 May 2007.

Mr G Murdock (Chair)

Prof A S Alexandrov (abs)	Dr E Hunsicker (abs)
Ms P Alfrey (abs)	Dr R E Kinna
Dr S M Allin	Dr J Lawrence (abs)
Mr W Chen	Dr M Lindley (abs)
Dr D S Coates (abs)	Dr J Millett
Dr R Craig (abs)	Mrs M D Morley
Ms S Driscoll	Dr F Rowland
Dr G Egan	Dr A Salagean
Dr M A Evans (abs)	Mr R D Seager
Dr M Gil-Molto	Dr G Shama
Prof N A Halliwell (abs)	Dr L Webb (abs)
Dr R J Heath (abs)	

In attendance:

Jeff Brown, Peter Lund and Kelly Friend.

1. Apologies

Apologies were received from Ms Alfrey, Dr Coates, Dr Evans, Dr Hunsicker and Dr Webb.

2. Minutes

The minutes of the meeting held on 28 February 2007 were confirmed.

3. Matters arising

There were none.

4. Researchers' use of academic libraries

Peter Lund gave a presentation on the conclusions of a report by the Research Information Network (RIN) and the Consortium of Research Libraries (CURL), into researchers' use of academic libraries and their services.

The report led to a number of conclusions, which can be viewed on a PowerPoint presentation at

<http://www.lboro.ac.uk/library/about/Researcher'spres.ppt>

The full report can be found at <http://www.rin.ac.uk/files/libraries-report-2007.pdf>.

5. Materials fund allocation methodology

Suggestions for improvement or changes to the methodology should be passed to Jeff Brown by mid-June.

6. Serials review 2007

Lists should be sent out within the next three weeks, and it will be indicated where it is practical to obtain titles in electronic format only. Where departments do not wish to obtain the indicated titles electronically only, they must let Jeff Brown know.

7. Library budget 2007-2008

7.1 The budget submission was noted.

Additional funding to continue the 24/7 opening on the same basis as this year, at a cost of approximately £25,000, was approved.

Informal indications suggest that the bid for a £235,000 increase in the amount available for the provision of information and library materials to support research and learning, has been successful in part, with an allocation of approximately £135,000. However £33,000 of this may be needed for pay costs.

7.2 The proposed charges for services were noted.

The only increase is for inter-library loans, which are direct costs passed on by the British Library. It was noted that digital loans are cheaper than photocopies, however students using IMP webmail have been reporting problems, with the URL sent to them for viewing being broken up. Where any problems occur with SED, students & staff should inform Support Services who will try to rectify them.

When making an ILL request and wishing to obtain an electronic loan, SED should be written on the top of the request form. More information can be found on the Library's web pages at <http://www.lboro.ac.uk/library/services/ill-home.html>.

8. Librarian's report

The report was noted.

9. Service level agreement, 2007-2008

The draft SLA for 2007-2008 was approved.

10. Operational plan, 2006-2007

Progress against the plan was noted.

11. Election of Chair, 2007-2008

Graham Murdock will continue as Chair of the Committee for a further year.

12. Any other business

There was none.

13. Date of next meeting

The next meeting will be held on Wednesday 17 October 2007 at 1pm in Library Training Room 1.