

LOUGHBOROUGH UNIVERSITY

**Library Users' Committee**

Minutes of the meeting of the Committee held on 18 February 2009.

Mr R D Seager (Chair)

Prof A S Alexandrov	Dr J Lawrence
Ms P Alfrey	Mr D McNeice (abs)
Mr W Chen (abs)	Dr J Millett
Dr D S Coates	Mrs M D Morley
Dr G Egan	Mr G Murdock (abs)
Dr M A Evans (abs)	Dr A O'Brien
Dr B Ferrett (abs)	Dr D Reidenbach
Prof N A Halliwell (abs)	Dr T Ryley (abs)
Dr R J Heath (abs)	Dr G Shama (abs)
Dr E Hunsicker	Dr I Varela-Silva
Dr R Kinna (abs)	Dr L Webb (abs)
Dr C Kirk	

In attendance: Jeff Brown and Kelly Friend.

**1. Apologies**

Apologies were received from Mr Chen, Dr Evans, Dr Ferrett, Dr Kinna, Mr McNeice, Dr Ryley, Dr Shama and Dr Webb.

**2. Minutes**

The minutes of the meeting held on 22 October 2008 were confirmed.

**3. Matters arising**

*Min. 3* E-resources: to receive a report on current purchasing  
All e-resources whose details were previously circulated to departments have been purchased. Agreements have been made with Taylor & Francis and Wiley-Blackwell, although still awaiting confirmation from the latter. The Taylor & Francis agreement does not include Informa Healthcare titles, and it remains to be seen if funds can be found to purchase those.

The majority of the new e-resources are available online, although cataloguing is not yet complete so they may not appear on OPAC yet. The Library now has access to approximately 20,000 serial titles.

**4. Development plan**

Support Services have been asked to provide a development plan, in line with those produced by academic departments. These plans must be mindful of the University's 'silver scenario' and will form the basis for the budget submissions.

The silver scenario means that across the University 1% savings must be made from pay, and 1.5% from non-pay, each year from 2009-10 in order to fund development.

The Library's plan will be discussed at a meeting with the Provost, Planning and Finance on 12 March 2009. If members of the Committee have anything to input to the plan, please let Mary know before 12 March.

## **5. Library budget 2009-2010**

5.1 The budget will be submitted at the end of April 2009. Feedback and ideas for the submission should be passed to Mary.

The Committee is asked to establish within their departments if there is a need for the Library to extend opening hours.

5.2 Changes to the materials fund allocation methodology will be left until May, when the financial implications of the RAE are known.

## **6. E-theses**

The British Library has launched the EThOS service, enabling the download and viewing of theses online. Access is free through the British Library website (<http://ethos.bl.uk/Home.do>). Not all theses are available to download immediately, however they can be requested by individuals using the Ethos request form. In these cases there is no need to submit an ILL request to the Library.

A list of participating institutions is at <http://ethos.bl.uk/HEIList.do>. Not all Universities are participating in this service and those that do not are excluded from the list. Universities which require the first requestor to pay for digitisation are included but are not in bold type. In these cases we recommend that ILL requests are submitted to the Library.

Loughborough currently receives approximately 4 requests for the digitisation of our theses each day.

The mandate for electronic submission of Loughborough theses commences in October 2009. Training will be provided to PhD students on the submission process, in conjunction with Mark Summers, the University Copyright Officer, to ensure that a variety of issues, including third party copyright, are explained. Academics will also be advised of the procedures.

**7. Librarian's report**

Noted.

Twenty applications have been received for the post of University Librarian. Presentations by shortlisted candidates will take place in the Library during the morning of 20<sup>th</sup> March: Library Liaison Officers are welcome to attend.

**8. Operational plan, 2008-2009**

Noted.

**9. Any other business**

There was none.

**12. Date of next meeting**

The next meeting will be held on Wednesday 13<sup>th</sup> May 2009 at 1pm in Library Training Room 1.