

LOUGHBOROUGH UNIVERSITY

Library Users' Committee

Minutes of the meeting of the Committee held on 13 May 2009.

Mr R D Seager (Chair) (abs)

Prof A S Alexandrov (abs)	Dr C Kirk (abs)
Ms P Alfrey	Dr J Lawrence
Miss H Christian	Dr J Millett
Mr W Chen (abs)	Mrs M D Morley
Dr D S Coates	Mr G Murdock (abs)
Dr G Egan	Dr A O'Brien
Dr M A Evans	Dr D Reidenbach
Dr B Ferrett (abs)	Dr T Ryley
Prof N A Halliwell (abs)	Dr G Shama (abs)
Dr R J Heath	Dr I Varela-Silva
Dr E Hunsicker	Dr L Webb (abs)
Dr R Kinna	

In attendance: Gary Brewerton, Jeff Brown, Kelly Friend and Charles Shields.

1. Apologies

Apologies were received from Mr Chen, Dr Ferrett, Dr Kirk, Mr Seager, Dr Shama and Dr Webb. Thanks to Dr Coates for stepping in as Chair.

2. Minutes

The minutes of the meeting held on 18 February 2009 were confirmed.

3. Matters arising

Min. 7 To note the appointment of Ms Ruth Jenkins as University Librarian with effect from 1 June 2009. Ruth is currently Head of Academic Services at the University of Nottingham Information Services.

4. E-learning at Loughborough

Charles Shields, Head of E-learning, gave a presentation on e-learning at Loughborough. The presentation is available at <http://www.lboro.ac.uk/library/about/LLOs.html>. Charles encouraged academics with any queries regarding Learn to contact the Faculty E-learning Officer (FELO) for their department.

5. Library user survey 2009

Gary Brewerton, Systems Manager, gave a short presentation on the preliminary outcomes of the Library's survey of user opinion. The survey ends on 15 May 2009. The presentation is available at <http://www.lboro.ac.uk/library/about/LLOs.html>. The final results and analysis will be discussed at the next meeting.

6. Library budget 2009-2010

6.1 The budget submission was noted. Proposed adjustments to the allocation formula incorporating the new 2009 RAE results were presented. Spreadsheets illustrating the effect that these adjustments could have will be placed on the Intranet for LLOs to view. Any comments should be sent to Jeff by the end of the month.

Note: Since the meeting, an error in Mary's calculation of the basic Library budget allocation for 2009-2010 has become apparent. The revised budget submission – requesting additional allocation of £138,000 to avoid subscription cancellations – is on the Library Users Committee web page.

6.2 Proposed charges for services were noted, and are on the Library Users Committee web page. Only two changes will occur this year.

1. The British Library will charge an upfront subscription fee of £2,500, resulting in the cost of ILLs rising only slightly from £9.20 to £9.30, and from £6.85 to £6.90 for a paper copy. Charges for the following year will remain static.
2. Printing and copying costs will be harmonised. Prices for monochrome will remain the same, but colour costs will be reduced.

6. Operational plan, 2008-2009

Noted.

7. Election of Chair

Rob Seager has indicated that he is happy to stand as Chair for another year. However, if anyone else wishes to stand, please let Mary know as soon as possible.

8. Any other business

The Committee thanked Mary for all her years of service as University Librarian, and wished her all the very best for the future.

9. Date of next meeting

The next meeting will be held on Wednesday 7 October 2009 at 1pm in Library Training Room 1.