

LOUGHBOROUGH UNIVERSITY

**Library Users' Committee**

Minutes of the 49<sup>th</sup> meeting of the Committee, held on 11 May 2005.

Dr D S Coates (Chair)

Prof A S Alexandrov	Prof Y V Kurylev (abs)
Ms P Alfrey	Prof G Mason
Dr S M Allin (abs)	Mrs M D Morley
Mr W Chen	Mr G Murdock
Dr G Egan	Prof C Oppenheim (abs)
Dr M A Evans (abs)	Dr S Rice (abs)
Dr M Gil-Molto	Prof P H Roberts (abs)
Dr H Gross (abs)	Mr R D Seager (abs)
Dr G Hargrave (abs)	Mr A H Tyler (abs)
Dr R J Heath	Mr S Vermani (abs)
Mr P J Holligan	Dr L Webb
Dr R E Kinna (abs)	

In attendance:

Jeff Brown, Graham Walton, Kelly Friend.

**1. Apologies**

Apologies were received from Dr Evans, Prof Oppenheim, Dr Rice and Mr Seager.

**2. Minutes**

The minutes of the meeting held on 2 February 2005 were confirmed.

**3. Matters arising**

There were none.

**4. Librarian's report**

The report was noted.

The breach of licence conditions governing access to electronic journals was noted. Each publisher sets what they regard as a reasonable amount for downloading, which is only known once a warning has been issued. On this occasion the person was identified, reasons established, and access to the journal restored.

The user survey was noted, with analysis to be completed by the end of May. A detailed report on the outcomes of the survey will be available at the next meeting.

## **5. Library budget for 2005-2006**

5.1 The budget submission was noted. The Librarian will notify the Committee as soon as the preliminary outcome has been received.

5.2 The proposed charges for services were noted. Inter-Library loan charges are set by the British Library.

## **6. Stock revision policy and programme**

The Library's stock revision policy was discussed, following concern expressed by the English & Drama department. It was noted that the criteria for discarding items vary between subject areas, and are decided in discussion with academic staff.

The Committee recognised that different subject areas have different needs, and that there are pressures on space in the Library.

## **7. Electronic books**

The report on current provision of electronic books was discussed. It is proposed that a number of titles will be purchased in June this year.

## **8. Election of Chair, 2005-2006**

Members of the Committee interested in becoming Chair for the next year should speak to Dr Coates or Mary Morley over the next few weeks.

## **9. Service level agreement, 2004-2005**

The agreement was noted.

## **10. Operational plan, 2004-2005**

The plan was noted.

## **11. Any other business**

The Librarian and Committee offered thanks to Dr Coates for all he has done as Chair over the last three years.

## **12. Date of next meeting**

The next meeting will be held on Wednesday 12 October 2005 at 1pm in Library Training Room 1.