

# Loughborough University

## Library Users' Committee

Minutes of the meeting of the committee held on 7 October 2009

Mr R Seager (Chair)

Prof A S Alexandrov

Ms R Jenkins

Ms P Alfrey

Dr R Kinna

Dr D S Coates

Dr J Lawrence (abs)

Dr B Ferrett

Mr G Murdock

Prof N Halliwell (abs)

Dr A O'Brien

Dr R J Heath

Dr D Reidenbach

Dr R Hodgkins

Dr T Ryley

Dr E Hunsicker

Dr G Shama

Ms A Jenkins

Dr L Webb

In attendance: Jeff Brown, Becky Laing and Chris Peel

### 1. Apologies

Apologies were received from: Dr G Egan, Dr M A Evans, Dr C Kirk and Dr D Prescott.

### 2. Minutes

The minutes of the meeting held on 13 May 2009 were confirmed.

### 3. Matters Arising

*Min.5* The final results and analysis of the Library Users Survey 2009 was raised. Ruth Jenkins commented on it under item 5.

### 4. Library Budget, 2009 – 2010

Jeff brown lead a discussion on the library Budget for 2009-2010. It was noted that 85% of the budget is allocated for journals and that additional funds had to be requested this year to cover costs due to inflation related price increases.

This was followed by a discussion of the Summary of Electronic Statistics 2008-9, which was circulated. It was noted that the electronic resources the library currently provides are 'absolutely indispensable'.

## **5. Librarian's reports**

- 5.1 Ruth Jenkins circulated the report Project plans: Increasing Library IT Provision and discussed the recent improvements in study space and PC provision.
- 5.2 The lighting in the library will be replaced over the next few months for environmental reasons. Hopefully with the minimum of disruption.
- 5.3 The final report of the Library Users Survey 2009 has not yet been written, but Ruth reported on the positive comments about library staff and services. The negative comments with regard to space issues are already being addressed (see 5.1).
- 5.4 Ruth has been talking to colleagues in Facilities Management about the necessity for more frequent cleaning of the lavatories and clearing cigarettes away from the area outside the entrance.
- 5.5 The Central Park Re-allocation Plan is being developed, and if it comes to fruition the library will be able to expand into Level 4.
- 5.6 Levels 1 and 2 now have improved signage, with posters at the end of each row of shelving detailing subject areas.

## **6. Any other business**

Rob Seager led a discussion on the membership, timing and agendas of the committee. It was agreed that an invitation to attend will be extended to the Academic Librarians. Meetings will continue to be held on Wednesday lunchtimes, with the date of the next meeting agreed at the end of the meeting in progress. Suggestions were made for additional standing agenda items: Announcements and Departmental Developments.

## **7. Date of next meeting**

The next meeting will be held on Wednesday 24<sup>th</sup> February 2010.